GENERAL SUMMARY OF POSITION: Under the general supervision of the Program Director or designee, participates as a member of the mental health treatment team in an intensive adolescent treatment program. Assists with the delivery of direct care, including provision for safety and milieu activities. Takes an active role in re-acclimating individuals to the larger community. Provides trauma informed care and promotes a person-centered, skills-based collaborative philosophy. The milieu counselor participates in a process of continuous learning and demonstrates an openness to evolving philosophies of practice, including restraint and seclusion prevention.

MAJOR RESPONSIBILITIES:
- Participates in the development and maintenance of a therapeutic environment.
- Provides individual orientation, direct care and assists individuals towards achieving greater independent functioning, including activities of daily living.
- Assists in medical procedures, emergencies, and in crises, which may include physical management.
- Performs direct care such as ADL assistance, performing safety checks, monitoring patients who are feeling unsafe and leading/co-leading therapeutic groups and activities.
- Serves as a role model for individuals and encourages the development of coping and social skills.
- Conducts creative group and recreational activities in and out of the program.
- Observes and documents information regarding the mental status of individuals. Maintains records as assigned.
- Attends staff meetings, supervisory sessions, treatment team meetings and in-service trainings as assigned.
- Perform treatment-related duties in conjunction with the team, the individual, and/or the individual’s family, state and community agencies/programs.
- Assists in maintaining cleanliness and organization of the unit.
- May be required to drive individuals to appointments, activities, etc. in program vehicles.
- May be trained to supervise shifts and assist in orientation of new staff.
- Performs other job-related duties as required.

MINIMUM QUALIFICATIONS:
- High school diploma or equivalent.
- One year of experience in related field.
- Demonstrated ability to remain calm when under stress or in emergency situations.
- Demonstrated ability to interact with people who are under emotional stress.
- Ability to work with others collaboratively in a team setting.
- Must be able to assist with the physical management of individuals in crisis.
- Ability to perform basic computer skills.
- Must have a valid driver’s license or dependable transportation.

Although all aspects of this position may not be described, I certify that this is an accurate statement of the major responsibilities and the necessary minimum qualifications.

DEPARTMENT HEAD __________________________ DATE __________
EVALUATED BY __________________________ DATE _______
SUPERVISION RECEIVED:

Receives direct day-to-day supervision from the Lead Residential Supervisor and overall supervision by the Assistant Program Director.

SUPERVISION EXERCISED:

May be trained to supervise shifts

ENVIRONMENTAL WORKING CONDITIONS:

Work is of medium to heavy demand, standing and walking most of the time; frequently lifts patient with assistance; frequent reaching and manual dexterity in handling instruments and equipment when attending to patients’ needs; talking and hearing for discussion with patients and supervisors; near visual acuity for accurate reading of gauges and thermometers and for recording patient’s charts.

HUMAN RESOURCES USE ONLY

Specific age group of patients served.
(Please check all that apply)

<table>
<thead>
<tr>
<th>Patients</th>
<th>Age Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>( ) Infants &amp; Children</td>
<td>0 - 11</td>
</tr>
<tr>
<td>(X) Adolescent</td>
<td>12 - 17</td>
</tr>
<tr>
<td>(X) Adults</td>
<td>18 - 64</td>
</tr>
<tr>
<td>( ) Geriatric</td>
<td>65 - 84</td>
</tr>
<tr>
<td>( ) Frail Elderly</td>
<td>85 or greater</td>
</tr>
<tr>
<td>( ) Not applicable</td>
<td></td>
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</tbody>
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